



Data Privacy Notice

Published: 30/08/2024

The type of personal information we collect

We currently collect and process the following information:

- Full name
- Email address
- Gender
- Affiliated club(s)
- Korfball playing history
- Referee qualification level
- Coaching qualification level

How we get the personal information and why we have it

Most of the personal information we process is provided to us indirectly by clubs affiliated to the Scotland Korfball Association for one of the following reasons:

- To execute the functions of membership of the Scotland Korfball Association
- To enable members to participate in competitions
- To keep members up-to-date with Scotland Korfball Association activity
- To contact club representatives

Sometimes we get data directly from you directly for one of the following reasons:

- To participate in training relating to the national Scotland Korfball Association team
- To participate in competitions representing the Scotland Korfball Association
- To participate in competitions and activities run by the Scotland Korfball Association



We may share this information with League Republic, the International Korfball Federation and other recognised bodies for the purposes of participating in local, national and international competitions.

Under the United Kingdom General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information are:

- We have a legitimate interest.

How we store your personal information

Your information is securely stored in a password protected database. Only current SKA committee and advisory board members have access. The password is changed annually.

The SKA keeps:

- contact information (email address) for five years after you were last active. We will then dispose your information by permanently deleting your contact information.
- your personal information (gender) for five years after you were last active. We will then dispose your information by permanently deleting your personal information.
- your personal information (date of birth) for five years after you were last active. We will then dispose your information by permanently deleting your personal information.
- name, affiliated club(s) and korfball playing history indefinitely for the purposes of historical record keeping. If you wish for your data to be anonymised or deleted, please make a request.

Your data protection rights

Under data protection law, you have rights including:

- Your right of access - You have the right to ask us for copies of your personal information.
- Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.
- Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.
- Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.
- Your right to object to processing - You have the right to object to the processing of your personal information in certain circumstances.



- Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.
- You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at data@scotlandkorfball.co.uk if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at chair@scotlandkorfball.co.uk

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>